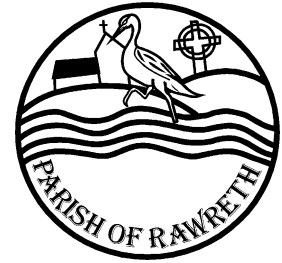


RAWRETH PARISH COUNCIL



Clerk to the Council: Mrs. H. L. Bloomfield,
Rawreth Parish Council, PO Box 2206 Rayleigh Essex SS6 0DS
Telephone 07773 952455 Email: clerk@rawrethparishcouncil.co.uk

27th May 2026

Notice is hereby given that the next Meeting of Rawreth Parish Council will take place on Wednesday 3rd June 2026 at Battlesbridge Free Church Hawk Hill Battlesbridge SS11 7RE at 7.30 pm, when it is proposed to transact the following business. All Meetings of Rawreth Parish Council will be recorded in audio/video in addition to written Minutes being taken, the recordings will be stored by the Clerk until the Minutes are approved and signed by the Council at their next Meeting, after which the recording will be deleted unless required for future reference.

AGENDA

28. TO RECEIVE APOLOGIES FOR ABSENCE

29. TO RECEIVE DECLARATIONS OF INTEREST. Any Member declaring a Prejudicial Interest in an item will be able to address the meeting during the Public Participation Session only and in accordance with the Code of Conduct 2020 they must leave the meeting once they have made their representation, answered questions and or given evidence, they must also leave the meeting at the start of the item they have declared an interest in.

30. TO APPROVE MINUTES OF LAST MEETING. Approve the Minutes of the Meeting held on 13th May 2026.

31. MATTERS FOR INFORMATION ONLY. (updates from previous minutes)

32. MATTERS TO NOTE ONLY (FROM PREVIOUS AGENDAS) THESE MATTERS WILL BE PLACED ON FORTHCOMING AGENDA'S FOR DISCUSSION WHEN RELEVANT UPDATES, INFORMATION AND REPLIES ARE RECEIVED FROM THE REQUIRED SOURCES.

a. Members to discuss renew and adopt where necessary Council statements, Policies and Regulations. (Clerk to circulate to Members prior to Meetings) including, Strategic Plan and Community Engagement.

b. Beeches Road/Watery Lane Road Safety Concerns. (All Members, the Clerk and other LGA and Agencies to report)

c. Special Planning Guidance (SPG). (Clerk circulated to Members, Cllr Belton to take the lead on this matter and all Members to report to the Cllr Belton)

d. Council Information Leaflet. (Cllr Belton circulated to Members, all Members to report to Cllr Belton)

e. Updates regarding flooding in the Parish. (Update regarding Rawreth Brook circulated to Members and posted on FB)

f. Essex Police, Parking/Abandoned Vehicles and Road safety issues and concerns in the Parish.

g. Community Events and Engagement.

33. PUBLIC PARTICIPATION- (Meetings of the Parish Council are not public meetings but members of the public have a statutory right and are always welcome to attend as observers, there is no legal right to speak unless authorised to do so by the Parish Council Chairman) Council to hear only questions raised by Members of the Public in writing to the Clerk 24 hours prior to the Meeting with respect to items on the Agenda and other matters that are of mutual interest or concern. The Council will hear first from Councillors with prejudicial interests who must leave the room immediately after they have made the representation, answered questions and or given evidence.

34. VILLAGE REPORT- To receive details of concerns or items worthy of note around the Parish.

35. DISTRICT AND COUNTY COUNCILLORS WRITTEN REPORTS (Received 24 hours prior to the Meeting) - To note written reports only, received prior to the Meeting detailing updates and items worthy of note regarding the Parish from the District and County Councillors.

36. FINANCE.

a. Online payments approved since the last meeting.

J APinkerton (June) £2100.00

J A Pinkerton (June) £1020.00

Battlesbridge Free Church (June) £30.00

Storage £100.00

Unity Bank Charge £7.00

SCAFT Grant Donation approved at the May Meeting Minute 13.f £1800.00

H L Bloomfield reimbursement of refreshments £42.75

H L Bloomfield reimbursement of BT Broadband (May) £56.74

Essex County Council Legal Services approved at the May Meeting Minute 13.b £988.80

Clear Councils Parish Council Insurance approved at the May Meeting Minute 13.c £1214.45

Section 106 purchase of a maintenance truck approved at the May Meeting Minute 20 £16500.00

Glasdon purchase of two picnic benches for the Community Garden Minute 20 £1656.00

Truck Tax approved at the May Meeting Minute 20 £360.00

Truck Insurance approved at the May Meeting Minute 20 £1248.21

Truck Signs approved at the May Meeting Minute 20 £310.00

Truck accessories approved at the May Meeting Minute 20 £224.21

Truck Diesel £107.00

Rose Bush approved at the May Meeting Minute 20 £14.99

b. Members to review the 2025-2026 Internal Audit report from Heelis and Lodge.

c. Members to consider and adopt the Statement of Internal Control and Annual Review of Effectiveness of Internal Control for Rawreth Parish Council

d. Members to consider the Annual Governance and Accountability Return 2025-2026 in conjunction with all the relevant documents. Council to consider, review and agree the Audit Plan, Financial Risk Assessment, Internal Control Risk Assessment and the Councils Assets Risk Assessment.

e. Members to review the effectiveness of the system of internal control. (Section 1 of the Annual Governance and Accountability Return 2025-2026).

f. Members to consider the Accounting Statements 2025-2026 (Section 2 of the Annual Return) prepared and signed by the Clerk/RFO prior to meeting and audited by the appointed Internal Auditor to the Council.

g. Members to review and appoint the Internal Auditor for the Financial Year 2026-2027

h. Council to consider any Grant Application requests that have been received in line with current LGA Statutes. When considering grants Council should consider if further evidence is required, such as accounts, anticipated expenditure and constitutions for organisations that are not registered charities before a final decision is made.

37. GENERAL CORRESPONDENCE (to note).

Letter received regarding Fly Tipping in Old London Road which has been passed to Rochford District Council as the Authority responsible for street cleaning and waste.

38. ADOPTION OF POLICIES AND REGULATIONS. Council to discuss, review and adopt where necessary the following policies and regulations. None due

39. ROAD SAFETY CONCERNS Members to discuss road safety concerns, in particular Beeches Road/Watery Lane Road, A1245 in the vicinity of Clovelly Works and Church Road.

40. DEVOLUTION, LOCAL GOVERNMENT REORGANISATION AND COMMUNITY GOVERNANCE REVIEW. Council to provide updates and discuss the proposed Devolution, Local Government Reorganisation plans, Community Asset Transfers and RDC's Community Governance Review.

- 41 PROPOSED NEW DEVELOPMENTS AND HOUSING TARGETS. Council to discuss and update residents regarding Public Consultations, Meetings, Proposed Development and related matters and provide any updates and information received from Rochford District Council and Developers.
42. EXISTING PARISH DEVELOPMENT UPDATES. Council to discuss updates and progression with regards to Development within the Parish that has already been agreed and given planning permission including proposals for the Fairglen Interchange, Countryside Properties Wolsey Park Development including the Section 106 Agreement for Flooding and Allotments.
43. TO RECEIVE REPRESENTATIVES WRITTEN REPORTS OF MEETINGS ATTENDED OR MATTERS TO RAISE AT FORTHCOMING MEETINGS INCLUDING RHALC.
44. COMMUNITY GARDEN, PARISH OWNED LAND AND MAINTENANCE- To receive updates regarding the Community Garden, Parish owned land and Maintenance requirements in the Parish including maintenance of Laburnum Culvert and required upgrade works to the Community Garden.
45. COMMUNITY ENGAGEMENT AND EVENTS
46. TRAINING-Update on training courses available to Councillors and Clerk, and feedback from Councillor's who have attended training courses.
47. REINSTATEMENT OF FOOTPATHS/BRIDLE WAYS IN THE PARISH. Council to discuss any matters relating to footpaths and bridleways in the Parish.
48. PLANNING MATTERS- a) Council to consider any planning applications received prior to the Meeting which have not been dealt with under Delegated Power.
49. BLUE PLAQUE HERITAGE SCHEME- Council to discuss creating a Blue Plaque Heritage Scheme for Rawreth.
50. ITEMS FOR NEXT AGENDA. Including if necessary matters noted in item 32
51. DATE & VENUE OF NEXT MEETING-
To confirm the date and time Wednesday 1st July 2026 7.30pm, venue to be confirmed.

Rawreth Parish Council operate a zero tolerance policy with regard to violence, abuse, aggression or threats made in person, over the telephone or in written communication, including on social media. The Parish Council considers threatening behaviour to be: Attempted or actual aggressive, threatening or physical actions made towards any Councillor or member of staff and the use of aggressive, threatening or abusive language, (including raising of the voice, swearing, shouting or in writing) which threatens or intimidates Councillors or Council Staff.

H L Bloomfield Clerk to Rawreth Parish Council