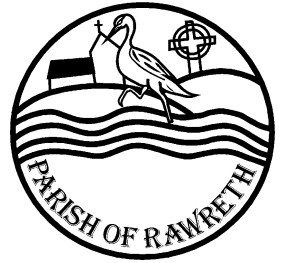


# RAWRETH PARISH COUNCIL



**Clerk to the Council:** Mrs. H. L. Bloomfield,  
Rawreth Parish Council, PO Box 2206 Rayleigh Essex SS6 0DS  
Telephone 07773 952455 Email: [clerk@rawrethparishcouncil.co.uk](mailto:clerk@rawrethparishcouncil.co.uk)

**25<sup>th</sup> March 2026**

Notice is hereby given that the next Meeting of Rawreth Parish Council will take place on Wednesday 1<sup>st</sup> April 2026 at Battlesbridge Free Church Hawk Hill Battlesbridge SS11 7RE at 7.30 pm, when it is proposed to transact the following business. All Meetings of Rawreth Parish Council will be recorded in audio/video in addition to written Minutes being taken, the recordings will be stored by the Clerk until the Minutes are approved and signed by the Council at their next Meeting, after which the recording will be deleted unless required for future reference.

## AGENDA

Members of Rawreth Parish Council would like to hold a Minutes Silence in remembrance of former Chairman/Vice Chairman and Councillor Mrs Lyn Hopkins who was an integral part of the Parish Council for many years and a valued Rawreth resident for over 35 years. The thoughts of everyone at the Council are with Lyn's family and friends at this sad time.

252. TO RECEIVE APOLOGIES FOR ABSENCE

253. TO RECEIVE DECLARATIONS OF INTEREST. Any Member declaring a Prejudicial Interest in an item will be able to address the meeting during the Public Participation Session only and in accordance with the Code of Conduct 2020 they must leave the meeting once they have made their representation, answered questions and or given evidence, they must also leave the meeting at the start of the item they have declared an interest in.

254. TO APPROVE MINUTES OF LAST MEETING. Approve the Minutes of the Meeting held on 4<sup>th</sup> February 2026

255. MATTERS FOR INFORMATION ONLY ( FROM PREVIOUS MINUTES)

256. MATTERS TO NOTE ONLY ( FROM PREVIOUS AGENDAS) THESE MATTERS WILL BE PLACED ON FORTHCOMING AGENDA'S FOR DISCUSSION WHEN RELEVANT UPDATES, INFORMATION AND REPLIES ARE RECEIVED FROM THE REQUIRED SOURCES.

- a. Members to discuss renew and adopt where necessary Council statements, Policies and Regulations. (Clerk to circulate to Members prior to Meetings) including, Strategic Plan and Community Engagement.
- b. Beeches Road/Watery Lane Road Safety Concerns. (All Members, the Clerk and other LGA and Agencies to report)
- c. Special Planning Guidance (SPG). (Clerk circulated to Members, Cllr Belton to take the lead on this matter and all Members to report to the Cllr Belton)
- d. Council Information Leaflet. ( Cllr Belton circulated to Members, all Members to report to Cllr Belton)
- e. Updates regarding flooding in the Parish. (Update regarding Rawreth Brook circulated to Members and posted on FB)
- f. Essex Police, Parking/Abandoned Vehicles and Road safety issues and concerns in the Parish.
- g. Community Events and Engagement.

257. PUBLIC PARTICIPATION- (Meetings of the Parish Council are not public meetings but members of the public have a statutory right and are always welcome to attend as observers, there is no legal right to speak unless authorised to do so by the Parish Council Chairman) Council to hear only questions raised by Members of the Public in writing to the Clerk 24 hours prior to the Meeting with respect to items on the Agenda and other matters that are of mutual interest or concern. The Council will hear first from Councillors with prejudicial interests who must leave the room immediately after they have made the representation, answered questions and or given evidence.

258. VILLAGE REPORT- To receive details of concerns or items worthy of note around the Parish.

259. DISTRICT AND COUNTY COUNCILLORS WRITTEN REPORTS (Received 24 hours prior to the Meeting)  
- To note written reports only, received prior to the Meeting detailing updates and items worthy of note regarding the Parish from the District and County Councillors.

260. FINANCE. To Note

a. Online payments approved since the last meeting.

J A Pinkerton Maintenance (Apr) £2100.00

Battlesbridge Free Church (Mar) £30.00

Unity Bank Charge (Mar) £6.00

Container Storage (Apr) £120.00

H L Bloomfield reimbursement of BT Broadband £56.74

H L Bloomfield Quarterly Office Expenses £53.50

Vision ICT Web and email hosting 2026/2027 £248.52

H L Bloomfield reimburse litter picking equipment £6.99

H L Bloomfield reimburse litter picking equipment £12.99

b. Members to note the Clerk has now received the External Audit Papers for the Audit Year 2025/2026 for completion and submission by 1<sup>st</sup> July 2026.

261. GENERAL CORRESPONDENCE (to note).

262. ADOPTION AND REVIEW OF POLICIES AND REGULATIONS. Council to discuss, review and adopt where necessary the following policies and regulations.

a. Co-Option Policy

b. Statement of Internal Control

c. Freedom of Information. (FOI)

d. Subject Access Request (SARS)

e. General Privacy Notice

f. Model Publication Scheme

g. Dealing with public correspondence and FOI requests

h. NALC Model Standing Orders

i. NALC Model Financial Regulations

j. Special Planning Guidance (SPG)

(circulated to Members prior to the Meeting)

263. DEVOLUTION, LOCAL GOVERNMENT REORGANISATION AND COMMUNITY GOVERNANCE REVIEW. Council to provide updates and discuss the proposed Devolution, Local Government Reorganisation plans, Community Asset Transfers and RDC's Community Governance Review.

264. PROPOSED NEW DEVELOPMENTS AND HOUSING TARGETS. Council to discuss and update residents regarding Public Consultations, Meetings, Proposed Development and related matters and provide any updates and information received from Rochford District Council and Developers.

265. EXISTING PARISH DEVELOPMENT UPDATES. Council to discuss updates and progression with regards to Development within the Parish that has already been agreed and given planning permission including proposals for the Fairglen Interchange, Countryside Properties Wolsey Park Development including the Section 106 Agreement for Flooding and Allotments.

266. TO RECEIVE REPRESENTATIVES WRITTEN REPORTS OF MEETINGS ATTENDED OR MATTERS TO RAISE AT FORTHCOMING MEETINGS INCLUDING RHALC.

267. COMMUNITY GARDEN, PARISH OWNED LAND AND MAINTENANCE- To receive updates regarding the Community Garden, Parish owned land and Maintenance requirements in the Parish including maintenance of Laburnum Culvert and required upgrade works to the Community Garden. Members to discuss purchasing a Council Maintenance Vehicle. Members to discuss purchasing more benches for the Community Garden

268. COMMUNITY ENGAGEMENT AND EVENTS

269. TRAINING-Update on training courses available to Councillors and Clerk, and feedback from Councillor's who have attended training courses.

270. REINSTATEMENT OF FOOTPATHS/BRIDLE WAYS IN THE PARISH. Council to discuss any matters relating to footpaths and bridleways in the Parish.

271. PLANNING MATTERS- a) Council to consider any planning applications received prior to the Meeting which have not been dealt with under Delegated Power.

272. BLUE PLAQUE HERITAGE SCHEME- Council to discuss creating a Blue Plaque Heritage Scheme for Rawreth.

273. ITEMS FOR NEXT AGENDA. Including if necessary matters noted in item 233.

274. DATE & VENUE OF NEXT MEETING-

To confirm the date and time Wednesday 13<sup>th</sup> May 2026 7.00pm, at Battlesbridge Free Church Hawk Hill Battlesbridge SS11 7RE

Rawreth Parish Council operate a zero tolerance policy with regard to violence, abuse, aggression or threats made in person, over the telephone or in written communication, including on social media. The Parish Council considers threatening behaviour to be: Attempted or actual aggressive, threatening or physical actions made towards any Councillor or member of staff and the use of aggressive, threatening or abusive language, (including raising of the voice, swearing, shouting or in writing) which threatens or intimidates Councillors or Council Staff.

H L Bloomfield Clerk to Rawreth Parish Council