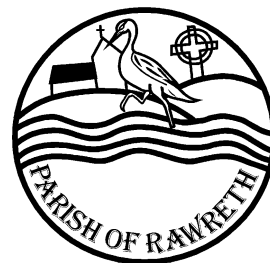


RAWRETH PARISH COUNCIL



OPERATION LONDON BRIDGE PROTOCOL

Operation London Bridge is the code name given to the passing of HM the King. Following the death there will be an official announcement from Buckingham Palace, after which a period of ten days state mourning will follow. Customarily D-Day would be the date of the death and D+10 the date of the full state funeral, if D+10 was to fall on a Sunday then the funeral will be held on the Monday. It is recommended that all Councils prepare themselves and be mindful that there may be pre-arranged Council events which may have to be cancelled within the ten day period.

None of the days of mourning should be used in calculating the three clear days (The Local Government Act 1972 s 243) period given prior to a meeting taking place, for this reason meetings may have to be postponed. If the four days between a Council election and the day new members take office fall within the period of mourning the taking office will be delayed until after the funeral. Any events considered a celebration will have to be cancelled or postponed.

Day of Death

Council Action	Who is responsible for this?
Ensure that all Union or National Flags have been lowered to half-mast or add cravats accordingly and any other flags removed	N/A
Change the web page to include • Photograph • A Message from the Chairman • Link to the online National Book of Condolence • Social media posts with a message from the Chairman	The Clerk
Portrait of the King to be covered with black ribbon, all notices to be removed from the Parish notice board situated in Priory Chase by Asda and pictures of the King with the black ribbon applied to be displayed on the noticeboards. Black ribbon to be put around the inside of the noticeboards	The Clerk.
A black armband is to be worn by Councillors and staff to wear black to work during the National Period of Mourning	The Clerk is to ensure these actions are carried out.

Days Following the Kings Death

Day	Council Action	Who is responsible for this?
D+1	Arrange the floral tribute (purple and white) to be placed below the Village Sign at the junction of Church Road and the A1245 Ensure Union or National Flags are raised back to full mast for Proclamation Day	The Clerk and Chairman N/A
D+2	Ensure flags are returned to half-mast after 1.30pm. Proclamation to be displayed on the Parish notice board situated in Priory Chase by Asda and website Book of Condolence distributed to the local school	N/A The Clerk N/A
D+3	Flowers to be laid at the location mentioned above	The Clerk and Chairman
D+10	State funeral will take place(unless D+10 falls on a Sunday)	National Holiday (Unless it is a Saturday)
D+11	All flags return to full mast at 9am Return website homepage to normal Send letter of condolence to the Private Secretary at Buckingham Palace Notices returned to the notice board situated in Priory Chase by Asda, the Kings picture to remain	N/A The Clerk The Clerk The Clerk
One month after the death	Portraits of the King removed from the notice board situated in Priory Chase by Asda	The Clerk
First Full Council Meeting after death	The proclamation will be read aloud	The Chairman

The London Bridge box file will be located in the lockable cabinet, in there will be the following. A copy of this protocol Black ribbon Black armbands Pre laminated pictures of the king with black ribbon across the top Supplier list SLCC and EALC General Guidance Note